



Ms. Emily Thornton  
DES DC  
1037 30<sup>th</sup> Street NW  
Washington, DC 20007

October 20, 2014

Re: SHMS FF&E Package

Emily,

Thanks so much for your work on the Stuart-Hobson Middle School FF&E package over the last year. As you know this furniture piece was constantly in flux due to shifting owner requirements and design team changes, but you consistently provided us with timely and accurate responses.

Your understanding of the urgency of the changes we and the client asked for, and your expertise in providing exactly what we were looking for (even when we couldn't fully describe it) was exceptional. You managed that process over a long period of time well, and in the end the furniture and other components you specified were exactly what was needed.

Add to this your responsiveness to our questions, and to our constant need for updated drawings, and you made the entire process painless. Thanks again, and I look forward to working with you on other projects soon.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Spence', written in a cursive style.

John Spence, AIA  
Senior Construction Administrator